SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING & PUBLIC HEARING
4 December 2025

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Mark Preece	Vice-Chair
Len Arave	Trustee
Gina Hirst	Trustee (arr. 5:05 pm)
Kendalyn Harris	Trustee
Ryan Westergard	Trustee

Excused:

Brian Horrocks	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Susanne Monsen	Administrative Asst/Asst Clerk
Darrell Child	Olympus Insurance Agency
Matt Dugdale	Stifel Public Finance
Gary Davis	Resident, Bountiful
Ron Mortensen	Resident, Bountiful

1. OPEN MEETING:

The Chairman called the meeting to order at 5:00 p.m.

2. PUBLIC COMMENTS:

Gary Davis expressed thanks for the good work being done by the District.

3. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 13 November 2025. After consideration motion was made by Ryan Westergard seconded by Len Arave to accept the Minutes as presented. Motion carried with Trustees Burningham, Arave, Preece, Harris and Westergard voting "aye".

The Chair then asked for comments of the special Board Meeting held 18 November 2025 to Canvass and Certify the Trustee Election results. There was one minor correction after which motion was made by Mark Preece seconded by Kendalyn Harris to accept the Minutes as corrected. Motion carried with Trustees Burningham, Arave, Hirst, Preece, Harris and Westergard voting "aye".

4. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 36887, 36893 and 36953. After further consideration motion was made by Ryan Westergard seconded by Len Arave to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Harris and Westergard voting "aye".

5. ADOPT 2026 MEETING SCHEDULE:

After some review and discussion motion was made by Len Arave seconded by Ryan Westergard to approve the 2026 Board Meeting Schedule as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Harris and Westergard voting "aye".

6. 2026 INSURANCE RENEWAL - REVIEW:

Darrell Child, owner of Olympus Insurance Agency, reviewed current insurance coverages for the District and Wasatch Resource Recovery. The coverage for 2026 remains approximately the same, with the addition of new processes built/completed in 2025. This will increase our premiums for 2026 approximately 6%. The proposed 2026 budget that will be reviewed in the Public Hearing has been updated to reflect this increase.

7. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

Alder has received the Integrally Geared Turbo (IGT) Blowers from Lonestar. These blowers will be used for aerating the Moving Bed Biofilm Reactor (MBBR) currently under construction for improving ammonia control.

Alder and AQUA are currently negotiating a probable change order on the District's outfall line which delivers treated effluent to the receiving water body. This will likely be the subject of a future board discussion and approval.

Whether included with the possible outfall change order or as part of a change on it's own, Alder is likely to ask for an extension of the project schedule also. This will also be discussed at a future meeting when it occurs.

8. WASATCH RESOURCE RECOVERY (WRR) PROJECT - REPORT:

The WRR Project Management Committee (PMC) met on Wednesday December 3rd to have the second PMC meeting with Opal. Opal is outperforming their initial budget. We are working closely with Opal on the District-budgeted odor improvements. Len Arave reported that in his opinion Opal is demonstrating good management bandwidth on the project and is happy that it allows for District staff to focus on District matters more exclusively now. Matt Myers added that Opals contacts within the energy and waste management spaces are also helping them improve overall financial performance.

9. GENERAL MANAGER'S REPORT:

A. BONDS.

This morning, the District sold $35 million in municipal bonds dedicated to continuing North Plant Construction activities. Matt Dugdale and his team at Stifel were instrumental in working with the underwriter, Raymond James, to balance generating compelling market interest in the issuance while also securing the best possible interest rates for the District. The closing will take place in two weeks and be funded on 12/18/25.

B. TRUSTEE DEPARTURES.

This will be the last meeting for two Trustees, Mark Preece representing West Bountiful City and Kendalyn Harris representing Bountiful City. Matt Myers presented each with a gift certificate for dinner and thanked them for their service to the residents of the District.

10. OPEN PUBLIC HEARING TO RECEIVE PUBLIC INPUT WITH RESPECT TO THE DISTRICT'S 2026 TENTATIVE BUDGET (6:00 P.M.):

Motion was made by Kendalyn Harris seconded by Gina Hirst to open the public hearing. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Harris and Westergard voting "aye".

A. PRESENTATION.

There was one minor change to the Water Quality Budget regarding a total on the summary sheet which was reviewed and corrected. Other than that there were no other changes to the tentative 2026 budget as presented in October.

B. PUBLIC COMMENTS.

Ron Mortensen inquired if the 2026 budget included a fee increase or tax increase and with all of the new processes and equipment being installed if the District would still be able to do maintenance and repair operations in-house using District staff rather than outsourcing.

Matt Myers stated no increases were being considered for 2026, but with bonding requirements an increase will be necessary in 2027. The District is always looking for ways to save costs and reduce operating expenses including possible chemical savings. With regard to performing maintenance work in-house, with the retirement of Mike Bradshaw, the District's long-time maintenance supervisor, we lost an experienced employee. We are sending our current maintenance employees for additional training as needed to rebuild that lost experience, but there may also be the necessity for contracting services that the District does not have experience with in the interim.

C. CLOSE PUBLIC HEARING.

There being no further comments motion was made by Gina Hirst seconded by Mark Preece to close the public hearing. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Preece, Harris and Westergard voting "aye".

11. CONSIDER RESOLUTION NO. 107-26 - ADOPTING 2025 BUDGET:

Motion was made by Gina Hirst seconded by Len Arave to approve Resolution No. 107-26 adopting the 2026 Budget as discussed. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Preece, Harris and Westergard voting "aye".

12. NEXT MEETING SCHEDULED:

The next meeting has been scheduled for Thursday, 15 January 2026, 5:00 p.m.

13. DISMISSAL:

The Chair declared the meeting adjourned at 6:36 p.m.

Chair, Board of Trustees

Assistant Clerk