SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
18 June 2026

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Ryan Westergard	Vice-Chair
Len Arave	Trustee
Gina Hirst	Trustee (exc. 5:55 pm)
Ken Romney	Trustee (via Zoom)
Brian Horrocks	Trustee
Matt Murri	Trustee (exc. 6:15 pm)

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Lanese Hendrickson	Assistant General Manager
Susanne Monsen	Asst Gen Manager/Asst Clerk
Candice Venn	Acting Accountant/Asst Clerk
Ron Mortensen	Resident, Bountiful
Gary Davis	Resident, Bountiful
Thomas Hezeltine	Squire & Co LP

1. <u>OPEN MEETING</u>:

The Chair called the meeting to order at 5:05 p.m.

2. <u>PUBLIC COMMENTS</u>:

None.

3. <u>APPROVAL OF MINUTES:</u>

The Chair asked for comments of the regular Board Meeting held 21 May 2026. After consideration motion was made by Brian Horrocks seconded by Matt Murri to accept the Minutes as presented. Motion carried with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye". Len Arave and Gina Hirst abstained as they were not at the meeting.

4. <u>BUDGET REPORT</u>:

The unaudited Budget Report ending May/2026 was presented for review. The combined Revenue Budget has received 42% in revenues. The Collection System is 37% expended; Treatment Plants are 32% expended; Industrial Pretreatment is 38% expended; Capital Expansion is 23% expended; Water Quality Group (JR/FB) is 21% expended; OU2 Remediation is 31% expended; Water Quality Group (UT LK) is 27% expended; and General & Admin is 42% expended. The budget ratio to calendar months is 42%.

5. <u>INVESTMENT REPORT</u>:

Current investments (May/2026) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Meeder Investment Management. Zions Trust held approximately $23.9 million at an interest rate of 3.8580% (funds are with PTIF); PTIF held approximately $19.7 million at an interest rate of 3.8580%; and Meeder held approximately $2.1 million at an interest rate of 3.9818%.

6. <u>APPROVAL OF DISBURSEMENTS</u>:

Trustees reviewed Zions Bank check numbers 37608, 37617 and 37638. After further consideration motion was made by Gina Hirst seconded by Len Arave to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

7, CONSIDER APPROVAL OF 2025 AUDIT:

Thomas Hezseltine of Squire & Company, outlined the results of the 2025 Audit. The District was given an unqualified/unmodified Audit opinion.

After review and some discussion motion was made by Len Arave seconded by Brian Horrocks to accept the 2025 Audit as presented by Squire & Company. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

8. CONSIDER DISTRICT CLERK APPOINTMENT:

The District has two Board appointed positions, the General Manager and District Clerk. Staff currently has two Assistant Clerks, Susanne Monsen and Candice Venn. Matt Myers reviewed the Clerk responsibilities as outlined in the District's Bylaws along with the current staff assignments. With the retirement of Mark Katter, District Clerk, effective the end of May, Matt recommended the Board make the appointment of Candice Venn to fill this position.

Motion was made by Len Arave seconded by Ryan Westergard to appoint Candice Venn to fill the position of District Clerk. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

9. CONSIDER ADOPTION OF RESOLUTION NO. 113-26 - CERTIFIED TAX RATE:

The County Assessor's Office has calculated and forwarded the documentation for the District's certified tax rate for this budget year. Based on their assessed valuation the certified tax rate for 2026 will be .000432 and generate revenues in the amount of $6,495,897.00.

Motion was made by Ryan Westergard seconded by Gina Hirst to adopt the Certified Tax Rate of .000432 through Resolution No. 113-26. Motion carried unanimously via a roll call vote with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

10. CONSIDER REVISIONS TO RESOLUTION NO. 110-7 - SCHEDULE OF CHARGES & FEES:

The proposed revision to this resolution would allow staff to adjust the application fee for new projects on an individual basis. The intent is to ensure that the fee more accurately reflects the District's actual in-house costs. Under the current fee structure based on number of dwelling units, the application fee may, in some cases, exceed the costs incurred by the District or, conversely, be insufficient to recover those costs. The Board requested changes to the proposed wording. In particular, the Board wanted a specific secondary rationale for an alternate fee based on the estimated level of effort by staff. Staff will determine whether it is more fair to assess a fee based on number of dwelling units or level of effort.

Motion was made by Ryan Westergard seconded by Gina Hirst to table this item until the next meeting. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

11. CONSIDER TEMPORARY OCCUPANCY AND TRANSITION AGREEMENT:

This Agreement was drafted by the District's legal counsel and has been reviewed by District staff as well as the occupant (Ryan Rumsey) living at the District-owned property located at 1732 West 1200 North in West Bountiful. The District originally authorized Mr. Rumsey to continue living at the property beginning in October of 2009, but no formal agreement was established at that time. Presently, the District needs the property vacated ahead of demolition. After considerable review by the Board, it was suggested Mr. Rumsey be offered $2,000.00 to vacate the property by August 15th, after which the monthly rent would increase to $2,000/month beginning September 1st.

Motion was made by Gina Hirst seconded by Matt Murri to approve the Transition Agreement as presented with the offer of $2,000.00 to Mr. Rumsey to vacate the property by August 15th. Motion carried unanimously with Trustees Burningham, Arave, Hirst, Romney, Horrocks, Murri and Westergard voting "aye".

12. DECLARE SURPLUS PROPERTY - OFFICE FURNISHINGS & APPLIANCES:

The Board reviewed a listing of miscellaneous items no longer needed or used by the District. We would like to put these items out to bid through the Public Surplus website. These items include two vehicles, a 2008 Ford F250 pickup truck and 1998 Chevrolet van, and a 14-ft trailer. The pickup truck and van were part of the WRR transition and funds received will be distributed to Opal Fuels.

Motion was made by Ryan Westergard seconded by Brian Horrocks to declare the items presented as surplus. Motion carried unanimously with Trustees Burningham, Romney, Horrocks, Murri and Westergard voting "aye".

13. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

Lanese Hendrickson provided a review of construction progress, including installation of aggregate piers to mitigate anticipated settlement beneath the new digester. Progress was also reviewed on the new clarifier and installation of the MBBR blowers and piping.

A. CONSIDER CHANGE ORDER NO. 9.

This Change Order includes the following: 1) Revision to the HVAC units serving the Blower Building to accommodate revised ductwork routing and mounting orientation resulting from conflicts between the unit size and roof joists, 2) Credit for substituting a galvanized finish as preferred by staff for the specified coating system on the Clarifier #4 bridge, 3) Cost to insulate all blower air piping from the Blower Building to the wall penetrations prior to entering the MBBR tanks to address safety concerns and improve sound attenuation, consistent with the system installed at the South Plant, 4) Relocation of the Dewatering building HVAC split unit from the roof to the east side of the building to improve maintenance access, 5) Installation of conduits at the chemical tank pad to accommodate a future option for heat tracing of the Headworks chemical tanks, 6) Installation of revised louvers sized to match the wall openings in the Blower Building and Dewatering Building, and ,7) Installation of additional spare conduits stubbed from the new switchgear, network panel and lighting panel for future use, with conduits extending beyond the concrete pad and capped. This Change Order results in a contract increase of $82,909.00.

Motion was made by Len Arave seconded by Brian Horrocks to approve Change Order No. 9 as presented. Motion carried unanimously with Trustees Burningham, Arave, Romney, Horrocks, Murri and Westergard voting "aye".

14. GENERAL MANAGER'S REPORT:

A. PRESENTATION TO CITIES.

Matt Myers shared a presentation prepared at the request of Gina Hirst for Centerville City that covered the history of wastewater treatment, the Clean Water Act and the regulatory requirements driving necessary system improvements currently under construction and associated rate increases. The presentation is available to other cities if interested.

B. ODOR COMPLAINTS

The District is working closely with Opal Fuels to schedule remediation of the existing biofilter. Most of the materials needed to complete the remediation are on site and we are working through the final details. Design is continuing to move forward on the hydrolysis tank replacement.

15. NEXT MEETING SCHEDULED:

The next regular meeting has been scheduled for Thursday, 16 July 2026, 5:00 p.m.

16. DISMISSAL:

The Chair declared the meeting adjourned at 6:50 p.m.

Chair, Board of Trustees

Clerk