

SOUTH DAVIS SEWER DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
17 September 2026

The Board of Trustees of the South Davis Sewer District, Davis and Salt Lake Counties, met in regular session at 5:00 p.m. at the District Office located at 1800 West 1200 North, West Bountiful, Utah, with the following members present:

Howard Burningham	Chair
Ryan Westergard	Vice-Chair
Len Arave	Trustee (via Zoom)
Gina Hirst	Trustee (via Zoom)
Brian Horrocks	Trustee
Matt Murri	Trustee
Ken Romney	Trustee

Others meeting with the Board:

Matt Myers	General Manager/Treasurer
Lanese Hendrickson	Asst General Manager
Susanne Monsen	Asst Gen Manager/Asst Clerk
Candice Venn	Acting Accountant/Clerk
Ron Mortensen	Resident, Bountiful

1. OPEN MEETING:

The Chair called the meeting to order at 5:00 p.m.

2. PUBLIC COMMENTS:

None

3. APPROVAL OF MINUTES:

The Chair asked for comments of the regular Board Meeting held 20 August 2026. After consideration motion was made by Ryan Westergard seconded by Len Arave to accept the Minutes as presented. Motion carried with Trustees Burningham, Westergard, Arave, Horrocks and Romney voting "aye".

4. BUDGET REPORT:

The unaudited Budget Report ending August/2026 was presented for review. The combined Revenue Budget has received 77% in revenues. The Collection System is 58% expended; Treatment Plants are 51% expended; Industrial Pretreatment is 63% expended; Capital Expansion is 37% expended; Water Quality Group (JR/FB) is 42% expended; OU2 Remediation is 46% expended; Water Quality Group (UT LK) is 42% expended; and General & Admin is 58% expended. The budget ratio to calendar months is 67%.

5. INVESTMENT REPORT:

Current investments (August/2026) are maintained by Zions Bank, Public Treasurers Investment Fund (PTIF) and Meeder Investment Management. Zions Trust held approximately \$14.8 million at an interest rate of 3.9368% (funds are with PTIF); PTIF held approximately \$24.5 million at an interest rate of 3.9368%; and Meeder held approximately \$2.1 million at an interest rate of 3.9845%.

6. APPROVAL OF DISBURSEMENTS:

Trustees reviewed Zions Bank check numbers 37883, 37891, 37894, 37906, 37907 and 37915. After further consideration motion was made by Brian Horrocks seconded by Ryan Westergard to accept the Disbursements as presented. Motion carried unanimously with Trustees Burningham, Westergard, Arave, Hirst, Horrocks, Murri and Romney voting "aye".

7. CONSIDER BYLAWS UPDATE:

Recommended updates were reviewed by the Board including updating our status from a local district to a special district, Trustee Fidelity Bonds to Crime Insurance, updating Chairman and Vice-Chairman terminology to Chair and Vice-Chair, allowing direct deposit, wire transfers and other electronic payment authorizations and procedures and allowing disbursements to vendors by electronic funds transfer (EFT), automated clearing house (ACH) transfers and other means as appropriate in addition to payment by check.

Motion was made by Ryan Westergard seconded by Matt Murri to adopt the updated Bylaws as presented. Motion carried unanimously via a roll call vote with Trustees Burningham, Westergard, Arave, Hirst, Horrocks, Murri and Romney voting "aye".

8. CONSIDER 2027 CURED-IN-PLACE-PIPE (CIPP) CONTRACT:

The District held a bid opening for its "Miscellaneous Cured-In-Place Pipe Lining Projects (2027)" bid on September 2, 2026. Four bids were received for the work.

Under the District's contract documents and based on discussions with legal counsel, the District is not required to accept the lowest bid and may evaluate bidders based on both responsiveness and responsibility. Staff prepared a written determination of non-responsibility for the low bidder based on significant quality control and workmanship issues experienced on two previous District projects. Staff noted that similar issues occurred on both projects, involving different years and crews, indicating a pattern rather than isolated incidents.

Although the second-lowest bid is approximately \$80,000 higher, staff recommended awarding the contract to the second-lowest bidder, Vortex Infrastructure Solutions, a contractor with whom the District has previously worked successfully and whose work has consistently met the District's quality expectations.

Motion was made by Gina Hirst seconded by Brian Horrocks to award the 2027 CIPP bid to Vortex in the amount of \$472,995.00. Motion carried unanimously with Trustees Burningham, Westergard, Arave, Hirst, Horrocks, Murri and Romney voting "aye".

9. CONSIDER ODOR CONTROL PURCHASES FOR WASATCH RESOURCE RECOVERY (WRR):

Opal Fuels is proceeding with odor mitigation projects at WRR, funded in part through the \$2 million previously authorized by the Board. Biofilter rehabilitation is tentatively scheduled for completion in October.

Work is also proceeding to address a tank believed to be a significant source of odors. Opal has developed plans to replace the failing tank, allowing the tank to be subsequently rehabilitated. As the primary operator of WRR, Opal is overseeing the tank project. The replacement tank is expected to address odor concerns while improving overall operations and profitability. The District has paid some initial biofilter rehabilitation costs, and Opal has requested direct District payment of engineering and material costs related to the tank project to Great Basin Industrial. Additional payments will be made as work progresses, not to exceed the \$2 million authorized by the Board.

Motion was made by Brian Horrocks seconded by Ryan Westergard to approve the partial payment of the tank project to Great Basin Industrial in the amount of \$550,997.60. Motion carried unanimously with Trustees Burningham, Westergard, Arave, Hirst, Horrocks, Murri and Romney voting "aye".

10. SEWER SERVICE FEE INCREASE - DISCUSSION:

Matt Myers reported that, based on available bond proceeds and current spending levels, funding for North Plant Upgrades is projected to be expended by the end of January at which time we will need to have a final bond to complete the project in place. A draft calendar of bonding events and key dates was presented.

It was noted that Standard & Poor's (S&P) considers governance commitment to increasing sewer service fees as part of its bond rating evaluation. A rating discussion with S&P is scheduled for December 15th, with the rating expected to be delivered on January 7th. Since a Truth in Taxation Hearing is already scheduled for December 3rd, staff recommended targeting the November Board Meeting for the public hearing on the proposed sewer service fee increases ahead of the ratings discussion with S&P.

The proposed rate structure remains under review and currently contemplates a 30% to 40% increase in the unit rate for commercial excess water usage, along with an approximately \$2 monthly increase in sewer service fees.

11. NORTH PLANT REHABILITATION AND NUTRIENT REMOVAL PROJECT - REPORT:

Primary Clarifier No. 3 was taken offline to facilitate piping modifications associated with the new primary clarifier, as well as sandblasting and coating of the mechanism. Alder brought the clarifier back online for a short period, but it was subsequently removed from service again to allow for adjustments to the scrapers, which were dragging along the bottom. Staff anticipates the clarifier will be back in service soon.

Good progress is being made on the new digester and significant electrical work is currently underway project-wide.

With the homes now vacated, staff is evaluating adjustments to fencing placement to ensure the site is properly secured following construction.

A. OUTFALL LINE CHANGE ORDER - REPORT.

At its regular meeting in February, the Board approved a change order related to the outfall line replacement in an amount of \$234,179.00. At the time, the work was identified as Change Order No. 8, but it was submitted as an RFP and was never formally assigned a change order number. Change Order No. 8 was subsequently assigned to other work and the outfall line work will therefore be designated a different change order number. The change order is expected to be received shortly in an amount less than the amount previously approved by the Board and will be executed by staff.

B. LANDSCAPING - DISCUSSION.

The sprinkling system at the North Plant is no longer working due to construction activities. In an effort to conserve water, staff recommends that when construction is complete, rather than landscaping with lawn that rock and gravel be used. Trustees agreed with this approach.

C. PROGRESS TOUR OF NORTH PLANT.

As temperatures cool staff would like to hold a tour for Trustees to see first-hand the construction progress of the North Plant upgrades. This will be scheduled just prior to the October Board Meeting.

12. UTAH ASSOCIATION OF SPECIAL DISTRICTS - APPOINT MEMBER AND ALTERNATE:

After consideration motion was made by Ryan Westergard seconded by Ken Romney to appoint Howard Burningham as Member and Matt Myers as Alternate Member. Motion carried unanimously with Trustees Burningham, Westergard, Arave, Hirst, Horrocks, Murri and Romney voting "aye".

13. SCHEDULE ADDITIONAL DECEMBER BOARD MEETING:

With new changes to Utah State Statutes, entities cannot hold a regular business meeting on the same day as a Truth-In-Taxation Hearing. This means the December Board Meeting can only include the Truth-In-Taxation Public Hearing and 2027 Budget Adoption Public Hearing. After some discussion the Board decided to cancel an additional meeting in December.

14. GENERAL MANAGER'S REPORT:

A. 2027 BUDGET - SCHEDULE ENGINEERING COMMITTEE MEETING.

The Engineering Committee (Chair/Gina Hirst; Brian Horrocks, Ken Romney) is scheduled to meet at the District's Office on Tuesday, 9/22/26, 11:30 am-1:00 pm. This will be a lunch meeting.

B. 2027 BUDGET - SCHEDULE PERSONNEL COMMITTEE MEETING.

The Personnel Committee (Chair/Ryan Westergard; Len Arave, Matt Murri) is scheduled to meet at the District's Office on Tuesday, 9/29/26, 12:00 pm-1:00 pm. This will be a lunch meeting.

C. RECENT INSURANCE CLAIMS.

The District has experienced a couple of insurance claims in the past few months. An auto accident involving one of our superintendent's trucks was caused by another driver. The District should be receiving a check soon covering the replacement cost for this damaged vehicle.

The District also filed a claim with our insurance regarding theft of the cable leads on some large pumps being stored for the North Plant Expansion Project. Security cameras in the area could not determine when the theft took place or who caused the damage.

D. ANNUAL LEGISLATIVE BREAKFAST.

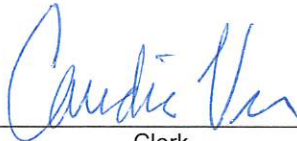
The Water Quality Group sponsored its annual legislative breakfast earlier this week. The breakfast was well attended and gave opportunity for sponsors to meet with legislators and discuss wastewater concerns.

15. NEXT MEETING SCHEDULED:

The next regular meeting has been scheduled for Thursday, 15 October 2026, 5:00 p.m.

16. DISMISSAL:

The Chair declared the meeting adjourned at 6:16 p.m.


Candice Van
Clerk


Howard Barnhill
Chair, Board of Trustees